

**NEW CONSTRUCTION NOTICE TO COUNTY AUDITOR
ANDREW L. SUTAK, AUDITOR,
101 W. MAIN ST., ST CLAIRSVILLE, OH 43950
740-695-2121, EXT. 1025 OR 1028**

PER SECTION 5713.17 OF THE OHIO REVISED CODE, EVERY INDIVIDUAL, PARTNERSHIP, OR INCORPORATED COMPANY, WHO ERECTS OR CONSTRUCTS ANY BUILDING OR IMPROVEMENT COSTING MORE THAN \$2000.00 UPON ANY LOT OR LAND WITHIN THE COUNTY SHALL WITHIN SIXTY (60) DAYS AFTER SAID BUILDING OR OTHER IMPROVEMENT HAS BEEN COMMENCED NOTIFY THE COUNTY AUDITOR. (NOTE: IF THE NEW BUILDING OR IMPROVEMENT IS LOCATED WITHIN A CITY OR VILLAGE THAT REQUIRES A BUILDING PERMIT, YOU ARE REQUIRED TO FILE THE BUILDING PERMIT WITH MUNICIPAL OFFICIALS.)

FAILURE TO GIVE NOTICE REQUIRES THE COUNTY AUDITOR TO APPLY A PENALTY OF 50% FOR EACH YEAR FROM THE DATE OF CONSTRUCTION. THIS LAW ALSO PROVIDES THAT THE COUNTY AUDITOR OR HIS DEPUTY MAY ENTER ANY BUILDING WITHIN REASONABLE HOURS AND FULLY EXAMINE THE PROPERTY. THE AUDITOR'S OFFICE WILL ARRANGE A TIME CONVENIENT TO THE PROPERTY OWNER TO INSPECT THE PROPERTY.

DATE: _____

NAME _____ PHONE _____

ADDRESS _____

COUNTY, STATE OR TOWNSHIP ROAD NUMBER _____

NAME OF CORPORATION OR TOWNSHIP _____

PARCEL NUMBER FROM TAX BILL _____

RANGE NUMBER _____ SECTION NUMBER _____ ACRES _____

NAME OF SUBDIVISION & LOT NUMBER _____

CONSTRUCTION STARTING DATE _____

ESTIMATED COMPLETION DATE _____

TOTAL CONSTRUCTION COST _____

PLEASE STATE SIZE AND TYPE CONSTRUCTION:

DWELLING _____ BARN _____

GARAGE _____ OTHER _____

MOST OF THE ABOVE INFORMATION MAY BE OBTAINED FROM
YOUR REAL ESTATE TAX BILL OR DEED.